

Position: BSW/MSW Program Facilitator

Job Type: Full-Time Position

Salary: \$23.00 – \$25.00 per hour

Responsible to: Executive Director

Location: Girls Inc. of York Region Office (482 Queen Street, Newmarket, ON, L3Y 2H4) and additional programming sites (TBD)

Schedule: Monday to Friday from 9:00 AM – 4:30 PM (Times may vary based on program schedule) and occasional weekend

The Girls Inc. of York Region Experience provides comprehensive and interactive leadership development to equip girls with the knowledge and skills to reach their full potential and the support to actively realize it. Learn more at www.girlsincyork.org.

Position Summary:

Girls Inc. of York Region is hiring a BSW / Social Worker to conduct a client needs assessment, counselling and referrals within and outside of the organization. The BSW/MSW Afterschool Program Facilitator will also facilitate programs focused on Healthy Living, Academic Enrichment and Life Skills.

Key Responsibilities:

- Build strong rapport with kids, youth, and families experiencing barriers virtually and in-person
- Support internal and external referrals based on client needs
- Provide one to one counselling and crisis management support to Girls Inc. members
- Maintain a case load of 10-20 clients or providing periodic one-to-one sessions as needed
- Data collection, filing and report writing
- Facilitate youth programs focusing on physical activity, healthy eating and nutrition, positive personal development and wellness during Girls Inc. of York Region Afterschool and Lunch programs
- Engage and support elementary and primary school-aged children and families in our community

Experience and Qualifications:

- Bachelor of Social Work or Master of Social Work and in good standing with the Ontario College of Social Workers and Social Service Workers (OCSWSSW)
- 1-year experience facilitating group programs within a community-based setting
- Background knowledge of youth programs
- Experience with and knowledge of leading youth activities

- Knowledge of youth programs
- Ability to work as a team member in a dynamic, complex environment and organize time and workload effectively.
- Ability to communicate effectively both orally and in writing with all levels of staff, the public and program participants while maintaining objectivity.
- Ability to establish and maintain effective working relationships with staff, participants and parents.
- Demonstrated problem-solving ability.
- Ability to perform the physical requirements of the job including frequent standing, walking bending, kneeling, crouching or crawling. Ability to use various sports equipment used in the program.
- Ability to work in a flexible work schedule including evenings and weekends for programs and fundraising events.
- Current First Aid and CPR certification
- Valid Driver's License and access to a reliable vehicle mandatory for the role
- Current vulnerable sector screening (criminal background check)
- Must be fully vaccinated for COVID 19